

# TALATON PARISH COUNCIL

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**Parish Clerk:** Mrs Christine McIntyre, `Per Ardua`, 3 Katherine`s Lane, Ottery St Mary.EX11 1FB  
**Tel:** 01404 814128 **E-mail:-** clerk.talatonpc@btinternet.com

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**THE ANNUAL MEETING of TALATON PARISH COUNCIL** will be held on **WEDNESDAY 14<sup>th</sup> MAY 2025 at 7.30PM** in the **PARISH HALL, TALATON EX5 2RG**

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**Note:** Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

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## **TO MEMBERS OF THE COUNCIL**

You are hereby summoned to attend the above meeting for the purpose of transacting the following business.

**Public fifteen-minute open forum:** Members of the Public are allowed to address Members on matters listed on the agenda or at the Chair's discretion. This forum to include reports from the County and District Councillors. Total allocation of time shall not exceed 15 minutes but will be at the Chair's discretion.

## **AGENDA**

**1.Election of the Chair of Talaton Parish Council for 2025/26 - to receive nominations and to carry out a vote accordingly**

**2. Declaration of Acceptance of Office by the Chair –** *(following the election of the Chair and pursuant to the provisions of s83 of the Local Government Act 1972, the person elected to be the Chair of Talaton Parish Council shall make a declaration of acceptance of office in the prescribed form before the Clerk)*

**3. Election of the Vice-Chair of Talaton Parish Council for 2025/26 – to receive nominations and to carry out a vote accordingly**

**4. To accept Apologies for Absence**

**5.To receive the Minutes of the Meeting of the Parish Council of 2nd April 2025 and to approve the signing of the minutes by the Chair as a true and correct record**

### **6. Declarations of Interest**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the Member's register of interests including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change. Receipt of requests for dispensations for new Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests for items on the Agenda to be advised at the meeting

7.in consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): To agree any items to be dealt with after the public and press have been excluded

8. To review the following Council Policies:-

- i. Financial Regulations
- ii. Financial Risk Assessment
- iii. Standing Orders
- iv. Allotments Risk Assessment
- v. Chairmans Allowance
- vi Scheme of Delegation

9. The Chair to acknowledge receipt of a sealed envelope containing all password information relating to the Clerk`s laptop

10. To review the Council`s inventory of land and other assets

11. To review allotment rents and also the allotment rules and regulations

12. Confirmation of the Council`s current arrangements for insurance cover in respect of all insurable risks

13. To review and confirm the Council`s subscriptions to various bodies

14. Confirmation of the time and place of all Ordinary Meetings of the Council up to and including the next Annual Meeting of the Council.

15. Appointment of new committees (if any) in accordance with Standing Orders

16. Finance:

- i. To approve the Council`s final accounts for 24/25
- ii. To receive and note the Internal Audit Report and to agree a gift card amount for the Audit Report (as a gesture of goodwill) and agree to the Internal Auditor`s appointment for the 25/26 Audit
- iii. To consider/ approve and sign (Chair/Clerk) the Annual Governance Statement
- iv. To consider, approve and sign (Chair/Clerk) the Annual Accounting Statement
- v. To consider/approve and sign (Chair/Clerk) the Certificate of Exemption from Audit
- vi. To confirm the date for displaying the Public Rights Notice – (3rd June 2025 until 14th July 2025)
- vii. Consideration and approval of the following items:-
  - a. approval of accounts for the period 1<sup>st</sup> – 30<sup>th</sup> April 2025
  - b. approval of the May 2025 Payment Schedule
  - c. transfer of funds to be agreed (if any)

17. Correspondence:

a) Items of Correspondence

- EDDC - Newton Poppleford Multi Agency Resilience Event Change of Date – 20<sup>th</sup> May
- DCC - Changes to Devon Bus Services
- DCC - Road Closure- Road from Aunk Cross to Talaton Cross – 13<sup>th</sup> August 1 day – Highway Cover repair works SWW

b) items of late correspondence

18. Responses to Issues raised at the Annual Parish Meeting on 23<sup>rd</sup> April 2025 (fences on village green and clay pigeon shoot query )

19. Update re Voneus wayleave agreement and any current matters requiring attention

**20. Grit bin update**

**21. DALC summary re Devolution and potential impact on parish and town councils**

**22. Noticeboard at Newtown**

**23. Planning Matters**

**24. To report any delegated decisions of the Council (including planning)**

**25. Parish Maintenance: Items requiring attention and an update on items reported and to agree any financial provision (if applicable)**

**26. Items for information only or discussion on the next agenda: (including defibrillators and report of April `Drop-In` meeting) for information only or for discussion on the next agenda**

**27. Matters of urgency: items not on the agenda to be discussed at the Chair's discretion**

**28. Date of next Meeting**

**29. Close of Meeting**

*Christine McIntyre*

**Christine McIntyre  
Parish Clerk**

**8<sup>th</sup> May 2025**

