

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

TALATON PARISH COUNCIL

County area (local councils and parish meetings only):

DEVON COUNTY COUNCIL

Financial year ending 31 March 2025

Prepared by (Name and Role):

CHRISTINE MCINTYRE - CLERK AND RFO

Date:

31/03/2025

	£	£
Balance per bank statements as at 31/3/24:		
Community Account	643.00	
Business PremiumME	10660.00	
		11303.00
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)	NIL	
		-
Add: any un-banked cash as at 31/3/25		
		-
Net balances as at 31/3/25 (Box 8)		11,303.00