

TALATON PARISH HALL

Minutes of the meeting held on 15/01/2020.

20.01 Present

P Deacon, M James,
S Spencer, N Bitschi, , T Lavallin, L Trimmer, T Hoar

20.02 Apologies

D. Veale

20.03 Matters Arising

The heading of the last meeting minutes was incorrectly dated and should read meeting on 13 November 2019

Cooker remains on the to do list as the boiler replacement has been agreed and instructed, it has however a Resolution to purchase and install anyway, proposed by M James and seconded by S Spencer, and all agreed. Budget £1200.

TH/LT

The Boiler replacement costs are noted later in the Treasurers report and this now takes priority. Anticipated early spring, concrete base to be done by us, and the floor make up.

TH

Chairs in room must be removed for this.

No anticipated electrical or boiler location changes required.

Probable that A & S Kingdon will be instructed.

Hall bookings will need to liaise with this.

External maintenance will be required this year.

Roof moss scraping and gutter cleaning. Power washing the externals and redecorating the fascias. Walls need inspection after power washing so that any redec can be ascertained and organised.

Internal redecoration of the Hall will be needed soon, the foyer redecoration is in hand through ROBOTS.

20.05 Secretary's report

Unfortunately D Veale has resigned from the Committee, so we have a vacancy for the Parish Council rep seat. The PCC remain unrepresented as well.

Charity Commission register of the committee make up needs correction now.

SS

20.06 Events report

The Neil Maya Quartet are booked for 27th March from VIA. Bar stocks check needed, top up as required.

The bar stocks cupboard was poorly located and has now been relocated.

Other events details awaited:

Murder Mystery and Treasure Hunt in the planning stage for next year

A Big Breakfast is proposed for 7 March. Flyer suggested. Calendar will advertise details.

Considering a Call my Bluff if a team can be organised Reg and Gerry Hawkins to be contacted along with P Lenehan as previous runners of the event. Proposed timing is Late June for this.

20.07 Bookings report

Bookings so far this year are a little up on the same period last year. We still need new events home grown so we maximise the profit.

20.08 Health and safety report

CT prepared a long list of items that need attention. This was circulated.

Main items of H&S involvement:

Electrical Inspection
Boiler replacement and future servicing scheme.
PAT Testing (2 years on mobile equipment 4 years on fixed)
Fix first aid kit on wall.
Fire extinguishers inspection?
Location of window keys.

The remaining items on the list will be reviewed and dealt with or are in hand.

20.09 Hall register

Nothing noted

2010 Extension/Grant applications

On hold

TH/SS

20.11 AOB

Plasterwork in kitchen needs repair

SS

It would be good to coopt D Veale back on the Committee

SS

2012

Next meeting

19 February 2020 7.00pm in the Hall