

# TALATON PARISH COUNCIL

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**Parish Clerk:** Mrs Christine McIntyre, `Per Ardua`, 3 Katherine`s Lane, Ottery St Mary.EX11 1FB  
**Tel:** 01404 814128 **E-mail:-** clerk.talatonpc@btinternet.com

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**A Meeting of TALATON PARISH COUNCIL will be held on WEDNESDAY 3<sup>RD</sup> JANUARY 2024 at 7.30PM in the PARISH HALL, TALATON EX5 2RG**

**Note:** Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

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## **TO MEMBERS OF THE COUNCIL**

You are hereby summoned to attend the above meeting for the purpose of transacting the following business.

**Public fifteen-minute open forum:** Members of the Public are allowed to address Members on matters listed on the agenda or at the Chair's discretion. This forum to include reports from the County and District Councillors. Total allocation of time shall not exceed 15 minutes but will be at the Chair's discretion.

## **AGENDA**

- 1. To accept apologies for absence**
- 2. To receive the Minutes of the meetings of the Parish Council of 6<sup>th</sup> December 2023 and to approve the signing of the Minutes by the Chair as a true and correct record**
- 3. Declarations of Interest**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the Member's register of interests including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change. Receipt of requests for dispensations for new Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests for items on the Agenda to be advised at the meeting

- 4. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (Publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded**

- 5. Finance: Consideration and approval of Items i – iii**

- i. Approval of accounts for the period 1<sup>st</sup> – 31<sup>st</sup> December 2023 including Petty Cash
- ii. Approval of the January 2024 Payment Schedule
- iii. Transfer of funds to be agreed (if any)
- iv. Barclays Bank Update

**6. Correspondence:**

a.Items of correspondence distributed to councillors

b.Items of late correspondence

**7. Allotments - update on water provision; tenants; site maintenance and any other allotment matters and to make decisions relating thereto (as appropriate)**

**8. Village Green – update re rental payable**

**9. To approve 24/25 budget and Precept amount**

**10. Consideration of grounds maintenance quotes for 24/25 and to appoint contractors if appropriate**

**11.Consideration of draft Health and Safety Policy; Chairman`s Allowance Policy and Dispensation Procedure and Dispensation Request Form**

**12.To decide date for Annual Parish Meeting in April 2024**

**13. Parish Maintenance: Items requiring attention and update on items reported and to agree any financial provision (if applicable)**

**14. To report any delegated decisions made between Council meetings**

**15.Climate and Ecology Bill – Further considerations following the Council`s decision in December and to agree a course of action if appropriate**

**16.Telephone Box – update on the unmetered electricity supply and any other issues and to make decisions as appropriate**

**17. Update on Government Domain**

**18.Items for information only or discussion on the next agenda:-** defibs; acknowledgement of EDDC`s Code of Conduct training information and to agree a date for further training on the Code of Conduct; reminder of Drop-In session

**19. Matters of urgency: items not on the agenda to be discussed at the Chairman`s discretion:**

**20. Date of next meeting**

**21. Close of meeting**

*Christine McIntyre*

**Christine McIntyre  
Parish Clerk**

**28<sup>th</sup> December 2023**