

TALATON PARISH HALL Minutes of meeting on 29 March 2010

- 10/039 Present:** David Hamilton, Simon Spencer (Sec), Pete Deacon (Treasurer), Tony Griffin, Victoria Robinson, Terry Wright, Paul Colin, Sue Harwood, Reg Newman, Dawn Newman, Mark James, Steve Brown. **action**
- 10/040 Apologies:** Alan Dinnis,
- 10/041 Minutes of last meeting:**
The minutes had been previously circulated. They were signed, and agreed
- 10/042 Matters Arising:**
The old schedule of Hire Charges are needed to establish the committee room rate for the Parish Council local meetings.
More H&S monthly inspection forms are needed **SS**
- 10/043 Treasurers Report:**
The Panto accounts are now complete, as attached and were circulated. £1600 has been handed over to the Hall. Well done to all involved.
The places we saved money on this year were costumes by using old ones and charity shop sources and saving the cost of printing tickets. It was suggested that Wednesday and Thursday seats could be sold at a lower rate to fill the seats.
Seat pricing however was considered right.
The monthly Hall accounts are attached. **SS/**
The ever running hall costs need to be made public through the Calendar. **PD**
- 10/044 Secretarys Report:**
A portable staging catalogue was received, otherwise nothing to report.
- 10/045 Health and Safety:**
More monthly check forms are needed. **SS**
Securing the licence for food preparation in the Kitchen was passed to Victoria Robinson to complete.
The Kitchen has been cleaned by Victoria Robinson and Sue Harwood and our thanks go to them. It was agree to store in the kitchen tea and coffee in labelled sealed containers only.
- 10/046 Bookings:**
Hall key holders are to advise Victoria Robinson if their keys are used for opening up by hirers so that accounts are not lost. A Keyholders Schedule update is needed.
Bookings continue to progress steadily, subject to the Committee Room for the Parish Council.
We have new Yoga classes during the daytime as well as a Salsacise class.
Invoicing is up to date.
The User Agreements need to be signed by Hirers.
- 10/047 Fund raising:**
Chris Harwood is showing a slide show of his Antarctica expedition on 14th May, and this is warmly welcomed. A meeting with David is needed before this to sort out projection equipment.
Village Day is set for 5th June and a small display area is needed for the Hall extension details to be displayed. **MJ**
10 items from each committee member needed for Tombola. **all**

TALATON PARISH HALL Minutes of meeting on 29 March 2010

12.30 start and BBQ at 18.00 as usual.
Thinking caps for further fund raising needed from all.
Is a dance workable?

10/048 Youth Club:

Leader vacancy has occurred again as Emily Thornhill has left the village. Continuing to seek a leader, and the job is now shared around the helping parents.
The Recession Rummage sale was a failure with most contributions having to be dumped after.
The Draw for the Antarctica Evening was agreed to be organised by the youth Club.

10/049 Hall Register:

Positive comments, floor cleanliness is an occasional continuing problem. We need to look at professionally cleaning the hall on a regular say monthly basis.

10/050 AOB:

The floor has been resurfaced, and our thanks go to Reg Newman for his hard work, not only for ythis, but for keeping the hall in such good condition. Parish Meeting on 14 April requires a report from the hall and David Hamilton will present this.
Is all our equipment in the hall covered by our Insurance?
The lighting room needs a lining to the door to give some fire resistance. It was thought a good idea to provide smaller tumblers for water in the kitchen?

Meeting closed at 20.45

**Date of next meeting 19.45 10th May
in the Hall**